

**AIR QUALITY BOARD
CHARLESTON, WEST VIRGINIA**

**MINUTES
August 4, 2010**

A public meeting of the Air Quality Board was held on Wednesday, August 4, 2010, in Charleston, West Virginia. Members present were J. Michael Koon, Chairman; Dick Calvert, Randy Curtis; Robert Orndorff, and Dr. Omayma Touma.

Staff members present were Wendy Radcliff, Esquire, Counsel for the Board; Jackie Shultz, Clerk of the Board, and Kathy Coleman, Administrative Secretary.

It being determined a quorum was present, Mr. Koon called the meeting to order and the Board proceeded with its agenda.

Election of Chairman and Vice-Chairman

Upon a motion duly made and seconded, the Board voted unanimously to elect J. Michael Koon as Chairman.

Upon a motion duly made and seconded, the Board voted unanimously to elect Thomas Hansen as Vice-Chairman.

Minutes of December 11, 2009

Upon a motion duly made by Mr. Orndorff and seconded by Dr. Touma, the Board voted unanimously to approve the December 11, 2009 minutes as presented.

Budget and Purchase Card Reports

Year End Budget Reports and Summary for Fiscal Year 2010:

Ms. Coleman provided the Board with the year-end budget reports and summary for FY 2010. She reported that the AQB spent \$96,025 during fiscal year 2010. The Board was advised that \$12,485 of the AQB budget was applied to Environmental Quality Board (EQB) expenses as approved by Mr. Koon. Mr. Koon explained that, as defined by statute, the AQB and EQB are permitted to share funding.

Ms. Coleman provided a summary of the legal counsel fees paid to the Office of the Attorney General over the past three years. During FY 2010, the AQB expended \$5,120 and the EQB expended \$57,180 for a total of \$62,300. The increase of counsel fees is due to a higher hourly rate approved by the Boards and an increase in the number of hours of service provided.

Budget Update for Fiscal Year 2011:

Ms. Coleman provided the Board with a financial update for July 1, 2010 - July 31, 2010. She advised the Board that as of July 31, 2010, the AQB has spent eight percent of its budget. She explained that the Board was appropriated \$100,367 for FY 2011. The increase in the general revenue funding was appropriated by the Legislature to cover the increase of employee health insurance premiums and payments toward the retiree health care liability. Ms. Coleman informed the Board that the court reporter contract was awarded to Garrett Reporting Service.

Purchase Card Reports:

Ms. Coleman provided the Board with the quarterly purchase card reports for October - December 2009; January - March 2010; and April - June 2010.

Upon a motion duly made by Mr. Orndorff and seconded by Mr. Curtis, the Board voted unanimously to approve the Purchase Card Reports as presented.

Other Business

Office of the Attorney General - Renewal of Contract:

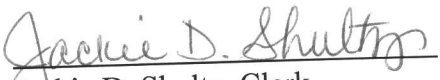
Ms. Coleman stated that the contract with the Office of the Attorney General for legal counsel services expires in September 2010. Upon a motion duly made by Dr. Touma and seconded by Mr. Calvert, the Board voted unanimously to approve the renewal of the contract for legal counsel services with the Office of the Attorney General.

Adjournment

There being no further business to come before the Board, and upon a motion duly made and seconded, the meeting was adjourned.

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I hereby certify that the foregoing is a true and correct record of the proceedings of the Air Quality Board administrative meeting held on August 4, 2010. The Air Quality Board approved these minutes on Feb. 2, 2011.


Jackie D. Shultz, Clerk
Air Quality Board